



[REDACTED]  
[REDACTED]

Date  
29 November 2024

Post Office  
100 Wood Street  
London EC2V 9ER

Your Ref:

**Classification:**  
Public

Dear [REDACTED],

## Freedom of Information Request – FOI2024/01439

We are writing in response to your email received by Post Office Limited (“**Post Office**”) on 01 November 2024, which has been dealt with under the terms of the Freedom of Information Act 2000 (“**FOIA**”).

In your email you have requested the information shown verbatim in bold below:

**“I am writing to make a request for information to which I am entitled under the Freedom of Information Act 2000.**

**Please would you tell me:**

- 1. Does your body use physical fax machines?  
If yes, how many fax machines does your body have?**

We are interpreting your request to relate to standalone fax machines only, and as such, we can confirm that Post Office does not have standalone fax machines.

- 2. Does your body have an on-premise fax infrastructure (no physical fax machines, but a fax server hosted by your body)?**

We do not have an on-premises fax infrastructure.

### 3. How much does faxing cost your body each year?

We do not hold any information on fax billing.

If you are dissatisfied with the handling of this response, you do have a right to request an internal review. You can do this by writing to the address above within 40 working days of receipt of this response stating your reasons for your internal review request or alternatively, by emailing [information.rights@postoffice.co.uk](mailto:information.rights@postoffice.co.uk).

If, having requested an internal review by Post Office, you are still not satisfied with our response you also have a right of appeal to the Information Commissioner at:

Information Commissioner's Office  
Wycliffe House  
Water Lane  
Wilmslow  
Cheshire SK9 5AF

Telephone: 0303 123 1113  
[www.ico.org.uk/foicomplaints](http://www.ico.org.uk/foicomplaints)

Yours sincerely,

Information Rights Team  
[information.rights@postoffice.co.uk](mailto:information.rights@postoffice.co.uk)  
<https://corporate.postoffice.co.uk/en/governance/access-to-information/access-to-information/>

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