



[Redacted]
[Redacted]

Date
18 June 2024

Post Office
100 Wood Street
London EC2V 9ER

Your Ref:

Classification:
Public

Dear [Redacted],

Freedom of Information Request – FOI2024/00636

We are writing in response to your email received by Post Office Limited (“**Post Office**”) on 19 April, which has been dealt with under the terms of the Freedom of Information Act 2000 (“**FOIA**”).

In your email you have requested the information shown verbatim in bold below:

“Could you please provide the current standard draft Sub postmasters contract.”

We can confirm that Post Office does hold the information you have requested.

We have interpreted your request as referring to the current standard draft postmaster contract for a mains branch. This includes two parts to the contract: the preface and the standard conditions. These contracts are drafted to be specific to each postmaster, taking into account the branch format and any specific arrangements regarding the set up and operation of the branch.

Please find the two parts to contract, which are titled:
“FOI2024_00636_BM8 Preface V12 January 2021 (Condensed Version).pdf” and
“FOI2024_00636_BM8 Standard Conditions V14 January 2021.pdf”

If you are dissatisfied with the handling of this response, you do have a right to request an internal review. You can do this by writing to the address above within 40 working days of receipt of this response stating your reasons for your internal review request or alternatively, by emailing information.rights@postoffice.co.uk.

If, having requested an internal review by Post Office, you are still not satisfied with our response you also have a right of appeal to the Information Commissioner at:

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire SK9 5AF

Telephone: 0303 123 1113
www.ico.org.uk/foicomplaints

Yours sincerely,

Information Rights Team
information.rights@postoffice.co.uk
<https://corporate.postoffice.co.uk/en/governance/access-to-information/access-to-information/>

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