

The key responsibilities of the Chair include:

- Ensuring Post Office's strategy is formulated clearly and well understood both internally and externally.
- Ensuring that the Board devotes sufficient time and attention to the matters within its remit.
- Helping to ensure that the Board has the information necessary to fulfil its role.
- Fostering an open, inclusive discussion which challenges executives, where appropriate.
- Reporting to the main Board on the Nominations Committee's activities.
- Maintaining and developing a productive relationship with the Chief Executive Officer.
- Evaluating the performance of the Board, individual Non-Executive Directors and the Chief Executive Officer
- Acting as a focus for the accountability of Post Office, for example, engaging with Government ministers on significant issues.