



[Redacted]
[Redacted]

Date
30 August 2024

Post Office
100 Wood Street
London EC2V 9ER

Your Ref:

Classification:
Public

Dear [Redacted],

Freedom of Information Request – FOI2024/00111

We are writing in response to your email received by Post Office Limited (“**Post Office**”) on 16 January, which has been dealt with under the terms of the Freedom of Information Act 2000 (“**FOIA**”). We sincerely apologise for the delay in our response.

In your email you have requested the information shown verbatim in bold below:

“Using the Freedom of Information Act I would like to request the following:

- * Dates of all meetings between Paula Vennells during her time as CEO of the Post Office Limited and Michael Keegan of Fujitsu**
- * Minutes of these meetings”**

We can confirm that Post Office does hold some information within the scope of your request.

For context, Paula Vennells was Post Office Chief Executive between April 2012 and April 2019, and Michael Keegan held the post of UK Chief Executive at Fujitsu between May 2014 and June 2015.

We carried out electronic searches of Post Office records using the search terms, “Paula Vennells” and either “Michael Keegan” or just “Keegan”, for the period of 1 January 2012 up to 31 December 2019, which yielded 9,364 hits. We narrowed this search to between 1 January 2015 and 31 December 2019, which yielded 7,998 hits. To manually review these hits would far exceed the cost limit under section 12

and so we carried out one further search of Mrs Vennells' emails for the period of 1 March 2014 up to 30 June 2015 (which includes the dates Mr Keegan was Fujitsu UK Chief Executive), using the search term "Keegan", which returned 93 hits.

After a manual review of these 93 emails, we have located references to meetings between Mrs Vennells and Mr Keegan, which has been provided below. As we do not have access to Mrs Vennells' calendar appointments, we are unable to verify whether all these meetings took place. Nor do we believe that the information we hold is a complete record of all meetings between both parties.

- Monday 19 May 2014
- Friday 31 October 2014, 10.30am
- Tuesday 2 December 2014, 8.30am
- Saturday 30 May 2015
- Sunday 31 May 2015
- Thursday 25 June 2015, 3pm

We have also located 4 pieces of correspondence that fall within scope of your request. Please see document titled, "FOI2024/00111 – Information.pdf".

We have decided that some information within the disclosable bundle should be withheld under sections 40(2) and 40(3A) of the FOIA as the information constitutes personal data relating to other persons. These sections exempt personal information from disclosure if that information relates to someone other than the applicant, and if disclosure of that information would breach any of the data protection principles in Article 5(1) of the UK General Data Protection Regulation (GDPR).

We consider that disclosure of this information is likely to breach the first data protection principle, which provides that personal data must be processed lawfully, fairly, and in a transparent manner. Disclosure would not constitute 'fair' processing of the personal data because it relates to phone numbers, email addresses and signatures of Ms Vennells, Mr Keegan or other Post Office and Fujitsu employees.

If you are dissatisfied with the handling of this response, you do have a right to request an internal review. You can do this by writing to the address above within 40 working days of receipt of this response stating your reasons for your internal review request or alternatively, by emailing information.rights@postoffice.co.uk.

If, having requested an internal review by Post Office, you are still not satisfied with our response you also have a right of appeal to the Information Commissioner at:

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire SK9 5AF

Telephone: 0303 123 1113
www.ico.org.uk/foicomplaints

Yours sincerely,

Information Rights Team
information.rights@postoffice.co.uk
<https://corporate.postoffice.co.uk/en/governance/access-to-information/access-to-information/>

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